

AGENDA BILL

**Beaverton City Council
Beaverton, Oregon**

SUBJECT: Contract Award - Authorization to Award
Contract for Civic Plan Lead Planning
Consultant to Fregonese Associates

FOR AGENDA OF: 6-28-10 **BILL NO:** 10139

Mayor's Approval: Denny Duple

DEPARTMENT OF ORIGIN: CDD airj

DATE SUBMITTED: 6-22-10

CLEARANCES: Asst to Mayor [Signature]
Finance [Signature]
Purchasing [Signature]
City Attorney [Signature]
Planning [Signature]

PROCEEDING: Consent Agenda
(Contract Review Board)

EXHIBITS: 1. Proposal Summary
2. Evaluation Matrix and Scoring

BUDGET IMPACT

EXPENDITURE	AMOUNT	APPROPRIATION
REQUIRED \$438,749	BUDGETED \$456,000*	REQUIRED \$0

*Account Number: 001-70-0676-511 – General Fund, Community Development Department, Planning Division, Professional Services Account. The amount budgeted represents the amount of appropriation that was established for FY 10-11.

RECOMMENDED ACTION:

Council, acting as Contract Review Board, authorize the award of a professional services contract in a form approved by the City Attorney to Fregonese Associates to be the lead planning consultant for the Beaverton Civic Plan in an amount not to exceed \$438,749.

HISTORICAL PERSPECTIVE:

In winter 2009, the City Council endorsed the Community Development Department's recommendation that the City prepare a strategic Civic Plan. The Civic Plan will be the key strategic document to guide land use policy decisions for the City for the next 20 years. On account of the overarching importance of the Civic Plan to future planning efforts, the City determined that it was in the community's best interest for the City to seek an experienced and dynamic leader to assist the City in preparing the Civic Plan.

Earlier this year, staff began developing a request for proposals (RFP) seeking a lead consultant with international land use planning experience and acclaim who would be able to bring a cachet previously unseen in Beaverton and that would excite the community to the possibilities of what the City may become in the future. The experience desired is a firm that has a proven record of planning concepts that have been successfully implemented in communities that are close-in suburbs of a central city with transportation and environmental constraints and are largely built out with redevelopment accounting for the majority of future growth opportunities.

INFORMATION FOR CONSIDERATION:

The Strategic Civic Plan RFP was advertised in the Daily Journal of Commerce on April 5, 9 and 14, 2010. One hundred forty-six firms or individuals viewed and/or downloaded the RFP from the City's website. Ultimately, the City received five (5) proposals, which staff opened on May 14, 2010 at 2:00 PM. Staff evaluated and conducted a weighted scoring of all the proposals based on criteria that included experience and qualifications, ability to meet project timeline, project approach, and contract