



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Sam Adams, Mayor
Kenneth L. Rust, Chief Administrative Officer
Jeffrey B. Baer, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services
1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

March 29, 2011

Project #112904

SOLE SOURCE PROCUREMENT

The following sole source procurement is hereby published in accordance with City Code 5.33.120.C. This notice was posted on March 29, 2011, and shall remain posted for a minimum of seven (7) days prior to contract award.

Procurement Description: Trimble Nomad handheld devices with T-Ticket software installed, as well as support and maintenance services for the hardware and software

Justification: Alsea Geospatial has exclusive rights to sell, license, support, and maintain the T-Ticket software, which is currently used by the City

The City requires the Contractor to provide the product and deliver all materials without the use of any subcontractors.

Any firm with questions regarding this procurement may contact the Procurement Services, B. J. Gibson, CPPO, Procurement Supervisor at 503-823-7665 or bgibson@ci.portland.or.us.

In accordance with PCC 5.33.710 any firm adversely affected by the award of contract shall have seven (7) days from the issuance of this sole source notice to file a protest. The protest must be filed in writing to the Chief Procurement Officer and must specify the grounds upon which the protest is based. The Chief Procurement Officer shall not consider a protest submitted after the timeline established in this Notice of Intent to make a sole source purchase. Any protest must include the following information:

- Sufficient information to identify this notice of intent to make a sole source purchase;
- A detailed statement of all the legal and factual grounds for the protest;
- Evidence or supporting documentation that supports the grounds on which the protest is based;
- A description of the resulting harm to the affected person;
- The relief requested.

The Chief Procurement Officer will review the protest and issue a written decision.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.