

TO	Kara Fioravanti, City of Portland
PROJECT	4310 SW Macadam Building
PROJ. #	2010.6410
DATE	May 11, 2010
FROM	Keith Skille

Please accept this memo in response to questions regarding the proposed use for the Department of Homeland Security (DHS) Immigrations and Customs Enforcement (ICE) agency relocation to the 4310 SW Macadam building.

Redevelopment at the project site will include a renovation of the existing structure and a new addition of a three story parking and office building. The completed project will be of mixed use, measuring approximately 100,000 gross square feet (GSF) in area. The proposed 60,000 GSF building addition will contain two parking levels and one office floor. Each level will be about 20,000 GSF. The existing four story building measures 40,000 GSF.

The primary function will be of 'Class A' office use. Included within the 60,000 square feet of office area is a 3,000 SF detainee processing area. This use is accessory to the main Group B office function.

Staff posed several questions to the original applicant regarding the ICE facility operations. We have consulted with ICE and offer the following clarifications as to building use:

1. *What is included in the "detention area". You mentioned the area would be 2,700 SF. Does it include the rooms where the holding occurs? Are the rooms locked, have surveillance, have guards? How does the security work?*

The processing area is a secure environment where individual are held no longer than 12 hours. Individuals in DHS ICE custody are never left unattended. The space is monitored by security cameras to ensure the safety and well being of the detainee. The space is staffed by DHS Federal law enforcement officers. Access to the holding areas is controlled by key and electronic locks for security reasons.

2. *What is included in the rooms?*

There is a central 800 SF room where detainees are processed by DHS ICE Federal law enforcement officers. Immediately adjacent to this area are seven short term (less than 12 hours) holding rooms of varying sizes – there are two larger rooms of 450 and 730 SF each; (2) medium sized 130 SF rooms; and (3) small 80 SF rooms. Each room is self contained and includes benches, toilet facilities and phones. There is also an detainee search room, shower/ changing room, a small food preparation room (containing microwave, refrigerator and sinkonly), interview room and client/visitor room.

3. *What are the security guards - Federal Marshalls, Police Officers, Peace Officers, etc? Do they carry weapons?*

The space is staffed by DHS ICE Federal law enforcement officers. There are no firearms allowed inside the processing areas.

MEMO



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4. *Are the people being held under Federal watch?*

This is a US Government Department of Homeland Security agency staffed by Federal law enforcement officers. People brought into the facility are under in Federal custody.

5. *Are the people being held already through a judicial review? Was there a hearing that determined these people are being deported?*

Individuals will be coming to the facility in various stages of the deportation removal hearing process. However, the majority of individuals will come from Oregon state prisons and local jails. They are processed and then transferred to other facilities where judicial or deportation proceedings may occur.

6. *Maximum stay at this facility?*

12 hours or less.

7. *Maximum # of people to be held?*

An average of 10-15 people are processed through the facility each day. The facility is sized to accommodate up to 100 people at any time – although historically, instances where this many people are present is very rare.