



CITY OF PORTLAND, OREGON

OFFICE OF MANAGEMENT & FINANCE

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SOLE SOURCE PROCUREMENT

Project #108169

The following sole source procurement is hereby published in accordance with City Code 5.33.120.C. This notice was posted on October 31, 2007 and shall remain posted for a minimum of seven (7) days prior to contract award.

Procurement Description: **Pilot Project – Provide Real-Time Parking Space Information**

Justification:

As part of the Keep Portland Moving project, the Office of Transportation has been tasked with implementing a pilot project to provide real-time information about parking space availability in three (3) SmartPark garages in the downtown, retail core of Portland. The pilot project will build on the existing systems within the garages which already collect information regarding how many spaces are available. The pilot project will include three (3) components: (1) a temporary installation of a sign at the Morrison Bridge portal to downtown that will give the number of spaces currently available in the three garages; (2) signs on the individual garages that will give the number of spaces currently available within that garage; and (3) a wide-area network devoted to communicating by DSL between the garages and signs.

The City intends to enter into an agreement with Pacific Cascade Corporation, d/b/a DGM Systems for Providing Real-Time Parking Space Information in an amount not to exceed \$65,000.00 during the initial period.

The City requires the Contractor to provide the equipment and maintenance services without the use of any subcontractors. Contractor shall be the manufacturer of the equipment or the manufacturer's authorized distributor in the Portland, Oregon area. Manufacturer's authorized distributors shall include documentation issued by the manufacturer indicating the product lines and geographic areas the manufacturer has licensed to the distributor.

Any firm with questions regarding this procurement may contact the Bureau of Purchases, B. J. Gibson, CPPO, Procurement Supervisor at 503-823-7665 or via email at bgibson@ci.portland.or.us.

In accordance with PCC 5.33.710.C any firm adversely affected by the award of a contract shall have seven (7) days from the issuance of this sole source notice to file a protest. The protest must be filed in writing to the Purchasing Agent and must specify the grounds upon which the protest is based. The Purchasing Agent shall not consider a protest submitted after the timeline established in this Notice of Intent to make a sole source purchase. Any protest must include the following information:

- Sufficient information to identify this notice of intent to make a sole source purchase;
- A detailed statement of all the legal and factual grounds for the protest;
- Evidence or supporting documentation that supports the grounds on which the protest is based;
- A description of the resulting harm to the affected person;
- The relief request.

The Purchasing Agent will review the protest and issue a written decision.